

RESOLUTION 2024-816

APPOINTMENT OF EMPLOYEE FOR THE CITY OF MARIETTA

**WHEREAS**, it is necessary to employ a number of personnel to exercise the powers and perform the duties relative to the functions lawfully imposed upon or assumed by the City of Marietta;

**WHEREAS**, a vacancy exists within the City of Marietta based on the number of personnel funded by the budget of the current fiscal year;

**WHEREAS**, the following applicant was selected on the basis of their experience, aptitudes and abilities;

**WHEREAS**, this resolution serves to memorialize the action of the governing body regarding the hours, duties, compensation, and benefits for the employee and position described herein;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Marietta:

1. Kassandra Butcher is hereby appointed as an employee of the City of Marietta to the position of Operations Official of the Office Management Department, under the supervision of City Administrator, to be effective 6/3/24.
2. Said position shall be classified as a ☐ full-time ☐ part-time ☐ volunteer employee as defined by Section 207 of the City of Marietta Employee Handbook of Personnel Policies and is eligible for all benefits prescribed by this classification.
3. Compensation for said employee shall be ☒ hourly ☐ salaried, based on rate L4 of the Grade and Step Structure adopted by City Council on November 12, 2019.
4. Employment is subject to a probationary period as outline in Section 207.A of the City of Marietta Employee Handbook of Personnel Policies.

**PASSED** by the City Council and **SIGNED** by the Mayor this 4<sup>th</sup> day of June, 2024.

CITY OF MARIETTA

ATTEST

Dottie Gwin  
DOTTIE GWIN, CITY CLERK

Kermit McKinney  
KERMIT MCKINNEY, MAYOR



RESOLUTION 2024-10  
Appointment of Employee for the City of Marietta